

Improving Computer and Software Engineering Tertiary Education Project (ICSETEP)
ToRs and Evaluation Criteria for Individual Consulting Selection (ICS) Positions

PMU/ S-8: Women IT Leadership Program Specialist

Qualifications and Experiences:

- Master of Science in any subject; BSc in CSE or IT subject is preferable;
- Higher Degree/Diploma/MPhil/MBA/PhD will be an added advantage;
- At least 15 years working experience; service in education sector or human resource development will be preferable;
- At least 7 years experience in research/work in IT industry or technology entrepreneurship development or IT education/training;
- Experience in woman empowerment or entrepreneurship development in ICT will be an added advantage.

Scope of Works:

The specialist must support but not limited to -

- a) Develop guidelines for technology entrepreneurship for women in ICT;
- b) Design training program and training manual for women in ICT;
- c) Liaison with industries for women entrepreneurship;
- d) Assist in implementing stipend, internship and research & development grant programs;
- e) Assist in preparing monitoring report related to stipend, internship and grant programs; and
- f) Assist in organizing IT contest/hakhathon.

Deliverables:

- a) Guidelines for technology entrepreneurship for women
- b) Training manual
- c) Industry partner list including their existing and potential roles
- d) Inputs to the quarterly progress reports in training program implementation

Improving Computer and Software Engineering Tertiary Education Project (ICSETEP)
ToRs and Evaluation Criteria for Individual Consulting Selection (ICS) Positions

PMU/ S-8: Women IT Leadership Program Specialist

A. Minimum Criteria to Prepare List of Preliminary Qualified Candidates

1. Nationality: Bangladeshi
2. Master of Science in any subject
3. At least 15 years working experience
4. At least 7 years experience in research/work in IT industry or technology entrepreneurship development or IT education/training

B. Detailed Scoring Criteria to Rank Preliminary Qualified Candidates

Criteria	Total Score
A. Educational Qualification:	20
1. Master of Science in any subject	12
2. BSc in CSE or IT subject	04
3. Higher Degree/Diploma/MPhil/MBA/PhD	04
B. General Experience:	20
1. At least 15 years working experience	15
2. Service in education sector or human resource development	05 01 point per Year
C. Specific Experience:	40
1. At least 7 years experience in research/work in IT industry or technology entrepreneurship development or IT education/training	15
2. Experience in woman empowerment	10 2 point per Year
3. Experience on training manual development	09 03 point per Assignment
4. Experience in woman entrepreneurship development	06 01 point per Year
D. Suitability for the Assignment:	20
1. Design and implementation of training program	08
2. Monitoring, assessment and reporting of training program	07
3. Liaison with industries for woman empowerment	03
4. Proficiency in standard computer applications, including Word, Excel, PowerPoint, Access etc.	02
Viva (Optional): - Good Communication skills in English.	
Total:	100